



Village at Alum Creek
P.O. Box 272
Lewis Center, Ohio 43035
www.villageatalumcreek.org

APPLICATION FOR EXTERIOR IMPROVEMENTS

Please remember that all decks, patios, fences, and additions to your house must be approved by the Architectural Review Committee prior to the beginning of construction/installation. An Application for Exterior Improvements must be completed and submitted with the required documents at least 20 days in advance. If you have any questions as to what is required, or whether your project would fall within the deed restrictions, please e-mail us at architecturalreview@villageatalumcreek.org. The complete VAC Warranty Deed Restrictions can be found on the VAC web site.

In order to expedite your request, please provide the following:

- 1. Please include complete specifications or plans for the proposed improvement. (Drawings, materials, dimensions, styles, colors – the more complete the information you submit, the quicker the processing time)
2. Clearly mark the proposed improvement on an engineer's survey of your lot. (This is an overhead plot map typically found in your closing paperwork – it shows property lines, build lines, and easements)
3. Submit all of the above along with this application to:

Village at Alum Creek
P.O. Box 272
Lewis Center, Ohio 43035
Attn: Architectural Review Committee

Your application must be submitted and APPROVED in writing before beginning your project.
The application review process may take up to 30 days to complete.

We can not approve any application submitted without adequate information.

NAME _____ PHONE _____

ADDRESS _____

TYPE OF IMPROVEMENTS REQUESTED:

(i.e. patio, deck, addition, etc.): _____

Specifications: _____

Estimated completion date for project: _____

You must also obtain all local zoning permits prior to beginning your project. For these requirements, contact Orange Township at (740)548-5430.

Your Application for Exterior Improvements
[has] [has not]
been approved.
Signature of Architectural Review Committee or Association Trustee
Date: _____
Date Request Received: